



Benton-Stearns Education District #6383
Regular Board Meeting Agenda
Wednesday, September 20, 2023
3:30 P.M.

Board Members Present: Anderson (Foley) Ebnet (Holdingford)
Gallagher (Kimball) Moehrle (Sartell-St. Stephen)
Nierenhausen (ROCORI) Solarz (Sauk Rapids-Rice)

Others Present: Enerson (ROCORI) Bergstrom (Sauk Rapids-Rice)
Lee (Sartell-St. Stephen) Perry (Foley)
Swenson (Holdingford) Dohrmann

Absent: Widvey (Kimball)

There was a motion by Anderson, seconded by Solarz to approve the agenda with the addition of item p on the consent agenda. The motion was unanimously approved.

There was a motion by Moehrle, seconded by Nierenhausen to approve the consent agenda. The motion was unanimously approved.

- a. Approval of August 16, 2023 Board Minutes.
- b. Payment of bills, including wire transfers, employee reimbursement through payroll and checks numbered 58137-58187.
- c. Electronic funds transfers (EFT).
- d. August 2023 Bank Reconciliation.
- e. August 2023 Budget to Actual Comparison.
- f. Approval of \$500 stipend to Chris Belmont for support of DALs+ implementation for the 2023-2024 school year.
- g. Approval of hire, Rashid Myles, Paraprofessional, \$19.43/Step 5, effective September 5, 2023.
- h. Approval of hire, Luke Skelton, Custodian, \$22.85/hour effective September 14, 2023.
- i. Approval of hire, Courtney Lemmerman Paraprofessional, \$19.43/Step 5, effective September 25, 2023.
- j. Approval of hire, Lacy Kroska, Paraprofessional, \$18.77/Step 4, effective September 5, 2023.
- k. Approval of resignation, Jim Frie, Custodian, effective September 1, 2023.
- l. Approval of resignation, Hannah Przbylski, Paraprofessional, effective August 28, 2023.
- m. Approval of resignation, Cynthia Vue, Secretary, effective September 12, 2023.
- n. Approval of retirement, Kathy Kjolhaug, Special Education Teacher, effective August 16, 2024.
- o. Approval of tenure status for John Muhlenpoh, Joe Freberg, Jennifer Wirz effective August 28, 2023.
- p. Approval of resignation, Michelle Evenson, Business Manager, effective October 31, 2023.

Representatives from Ehlers provided an overview of funding options for possible facilities updates.

There was a motion by Solarz, seconded by Ebnet to approve a one year contract with The Bridge World Language Center for interpreting services. The total cost not to exceed \$4,000. The motion was unanimously approved.

There was a motion by Anderson, seconded by Moehrle to approve the contract with The School Project for third party billing services for the 2023-2024 school year. The total cost not to exceed \$50,000. The motion was unanimously approved.

There was a motion by Solarz, seconded by Ebnet to approve the amended Substitute Teacher Procedure. The motion was unanimously approved.

There was a motion by Nierenhausen, seconded by Moehrle to approve the contract with Grafton School, Inc. for paraprofessional services and secretarial support for the 2023-2024 school year. Costs will be billed to the resident districts of the students served at Grafton. The total cost will not exceed \$350,000. The motion was unanimously approved.



There was a motion by Ebnet, seconded by Solarz to adopt the Benton Stearns Education District e-learning Plan. The motion was unanimously approved.

There was a motion by Solarz, seconded by Moehrle to approve the adoption of the proposed policies:

- a. #534 School Meals Policy
- b. #601 School District Curriculum and Instruction Goals
- c. #515-Protection and Privacy of Pupil Records

The motion was unanimously approved.

There was a motion by Solarz to approve the recommendations made in the Business Services Summary. Solarz withdrew that motion.

There was a motion by Moerhle, seconded by Solarz to approve vacation payout of 18 days (144 hours) for the Business Manager at a cost of \$8110.37. The motion was unanimously approved.

There was a motion by Moerhle, seconded by Solarz to approve the investigation of business manager services from a third party for the 2023-2024 school year. Total cost not to exceed the amount allocated for such services in the 2023-2024 approved budget. The motion was unanimously approved.

Executive Director and Assistant Director Updates

1. Early Intervention Monthly Service Update
2. 22-23 Early Intervention Service Summary
3. Meet and Confer Dates
 - a. October 25
 - b. December 20
 - c. February 21
 - d. April 17
4. District Shout Outs
 - a. Foley Transition Team
 - b. Sauk Rapids-Rice Transition Team
5. October Meeting will be at Voyagers.

There was a motion by Solarz, seconded by Ebnet to adjourn the meeting at 5:00 pm. The motion was unanimously approved.

The next regular meeting of the Benton-Stearns Board will be on October 18, 2023 at 3:30 p.m. The October Meeting will be held at Voyagers Education Program located at 324 3rd Ave. South Sauk Rapids, MN 56379.

The minutes are not official until reviewed and approved by the Benton Stearns Education District Board.