

BENTON-STEARNES EDUCATION DISTRICT #6383  
REGULAR BOARD MINUTES  
Wednesday, November 16, 2022

Board Members Present: Anderson (Foley) Ebnet (Holdingford)  
Gallagher (Kimball) Snoberger(Sartell/St.Stephen)  
Solarz (Sauk Rapids/Rice)

Others Present: Bergstrom (Sauk Rapids/Rice) Neubauer (Foley)  
Ridlehoover (Sartell/St.Stephen) Widvey (Kimball)  
Dohrmann and Evenson

Absent: Swenson (Holdingford), Thein (Rocori), Wesenberg (Rocori)

There was a motion by Sartell/St. Stephen, seconded by Holdingford to approve the agenda. The motion was unanimously approved.

There was a motion by Foley seconded by Sartell/St. Stephen to approve the consent agenda. The motion was unanimously approved.

- a. Approval of October 19, 2022 Board Minutes.
- b. Payment of bills, including wire transfers, employee reimbursement through payroll and checks numbered 57545-57616.
- c. Electronic funds transfers (EFT).
- d. October Bank Reconciliation.
- e. October 2022 Budget to Actual Comparison.
- f. Approval of hire, Karie Belling, Substitute Secretary, \$13.00/hour, effective October 26, 2022.
- g. Approval of hire, Leah Deckert, Paraprofessional, \$20.11/hour Step 6, effective October 31, 2022.
- h. Approval of hire, Lynn Dent, Paraprofessional, \$19.43, Step 5 effective November 18, 2022.
- i. Approval of hire, Anngela Percival, Paraprofessional, \$18.14/hour Step 3, effective November 4, 2022.
- j. Approval of hire, Cassandra Chancellor, Paraprofessional, \$18.77/hour Step 4, effective November 1, 2022.
- k. Approval of resignation, Monica Sithamut, paraprofessional, effective November 11, 2022.
- l. Approval of resignation, Jana Khan, paraprofessional, effective October 31, 2022.
- m. Approval of additional payment of .1 FTE at individual daily rate to cover open school psychologist position for the 22-23 school year.
  - i. Chris Belmont
  - ii. Destiny Belmont
  - iii. Lisa Enns
  - iv. Kim Luzier
  - v. Masha Johnson
  - vi. Margy Bailey
  - vii. Chelsy Collins
  - viii. Jason Omann
  - ix. Keelyn Ingmire
  - x. KateLynn Rentz

There was a motion by Sartell/St. Stephen seconded by Kimball to approve the BSED 2021-2022 Audit Report. The motion was unanimously approved.

There was a motion by Kimball seconded by Holdingford to approve the contract for third party billing services with School Project effective November 1, 2022 for coverage during a staff leave of absence and personnel transition. The motion was unanimously approved.

There was a motion by Sartell/St. Stephen seconded by Foley to approve vacation payout of 11.34 days (90.75 hours) for the Business Manager for the 2021-2022 school year at a cost of \$4439.49. The motion was unanimously approved.

There was a motion by Sartell/St. Stephen seconded by Kimball to approve the Letter of Understanding Regarding the Added Personal Day from the 2021-2023 contract. The motion was unanimously approved.

There was a motion by Kimball seconded by Holdingford to approve the Annual Review of Policy 414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse. The motion was unanimously approved.

First Reading:

Policy 415-Mandated Reporting of Maltreatment of Vulnerable Adults

Policy 514-Bullying Prohibition Policy

There was a motion by Foley seconded by Sartell/St. Stephen to approve Policy 410-Family and Medical Leave Policy and Policy 413-Harassment and Violence. The motion was unanimously approved.

Executive Director and Assistant Director Report

- a. Early Intervention and Monthly Service Update-Erin
- b. BSED Programs Enrollment Update-Erin
- c. Facilities Update-Erin
- d. MA Update-Erin
- e. Resource Training and Solutions-Support Staff Recognition Banquet
- f. Pay Equity Report Update

There was a motion by Foley seconded by Holdingford to adjourn the regular board meeting at 3:56 p.m. The motion was unanimously approved.

The next Regular meeting of the Education District Board of Directors will be on December 21, 2022 at 3:30 p.m. The minutes are not official until reviewed and approved by the Benton-Stearns Education Board.