

BENTON-STEARNES EDUCATION DISTRICT #6383
REGULAR BOARD MINUTES
Wednesday, December 21, 2022

Board Members Present: Anderson (Foley) Ebnet (Holdingford)
Gallagher (Kimball) Snoberger(Sartell/St.Stephen)
Solarz (Sauk Rapids/Rice) Wesenberg (Rocori)

Others Present: Bergstrom (Sauk Rapids/Rice) Neubauer (Foley)
Swenson (Holdingford)
Dohrmann and Evenson

Absent: Ridlehoover (Sartell/St.Stephen), Thein (Rocori) and Widvey
(Kimball)

There was a motion by Foley, seconded by Kimball to approve the agenda with the removal of agenda item #4 and addition of agenda #8 Approval of Financial Advisor. The motion was unanimously approved.

There was a motion by Sartell/St. Stephen seconded by Rocori to approve the consent agenda. The motion was unanimously approved.

- a. Approval of November 16, 2022 Board Minutes.
- b. Payment of bills, including wire transfers, employee reimbursement through payroll and checks numbered 57610-57680.
- c. Electronic funds transfers (EFT).
- d. November Bank Reconciliation.
- e. November 2022 Budget to Actual Comparison.
- f. Acceptance of Donation from Kwik Trip, Shawna Heavirland including 40-\$5 Certificates for student incentives at level IV programs.
- g. Acceptance of Donation from Angie Sakry including items totaling \$250 for Winter Market at Pioneers Program.
- h. Acceptance of Donation from Jamie B. totaling \$25 to purchase items for Winter Market at Pioneers Program.
- i. Acceptance of Donation from Juliann Jaffe totaling \$100 to purchase items for Winter Market at Pioneers Program.
- j. Acceptance of Donation from JJ including items totaling \$150 for Winter Market at Pioneers Program.
- k. Acceptance of Donation from Katey C. totaling \$20 for Winter Market at Pioneers Program.
- l. Acceptance of Donation from KH including items totaling \$100 for Winter Market at Pioneers Program.
- m. Acceptance of Donation from Meredith Boucher totaling \$25 for Winter Market at Pioneers Program.
- n. Acceptance of Donation from Sara Wing including items totaling \$100 for Winter Market at Pioneers Program.
- o. Approval of leave of absence, Margy Bailey, School Psychologist, January 4, 2023 through January 19, 2023.
- p. Approval of hire, AnneMary Wielkiewicz, School Psychologist-Long Term Substitute, MA +60 Step 14/, up to 70 days, effective January 3, 2023.
- q. Approval of hire, Michelle Kiffmeyer, Occupational Therapist-Long Term Substitute, MA Step 10, up to 450 hours, effective January 2, 2023.
- r. Approval of hire, Mabruk Aslam, Paraprofessional, \$19.43/hour Step 5, effective November 21, 22.

- s. Approval of hire, Charity Lodermeier, Secretary, \$22.85/hour Step 6, effective December 27, 2022.
- t. Approval of hire, Melinda Listerud, Screener, BA Step 1, effective January 2023.
- u. Approval of hire, Jim Brouns, Custodial Sub, \$13.00/hour at a minimum of four hours, effective November 1, 2022.
- v. Approval of resignation, Angie Struffert, secretary, effective December 9, 2022.
- w. Approval of resignation, Anngela Percival, paraprofessional, effective November 10, 2022.
- x. Approval of change of assignment, Cynthia Vue, secretary, effective November 28, 2022.
- y. Approval of additional payment to Jessica Zack for overload coverage at her individual hourly rate to cover open school SLP position at Grafton for the 22-23 school year.
- z. Approval of additional payment of up to an additional 65 hours per staff member at their individual hourly rate to cover leave of absence.
 - i. Michelle Schluender
 - ii. Amy Pennaz
 - iii. DeAnna Eral Dunsmoor

There was a discussion on the Tuition Billing Data and General Education Rebates estimates for 2021-2022.

There was a motion by Foley seconded by Kimball to approve the contract with Grafton for paraprofessional and secretarial services for the 2022-2023 school year. The total estimate cost will not exceed \$74,000. The motion was unanimously approved.

First Reading

Policy 522-Title IX Sex Nondiscrimination Policy, Grievance Procedures and Process
Policy 524-Internet Acceptable Use and Safety Policy

There was a motion by Sartell/St. Stephen seconded by Holdingford to approve:
Policy 415-Mandated Reporting of Maltreatment of Vulnerable Adults
Policy 514-Bullying Prohibition Policy.
The motion was unanimously approved.

There was a motion by Rocori seconded by Sartell/St. Stephen to approve Ehlers as the Financial Advisor for the BSED Facility Needs Assessment. The motion was unanimously approved.

Executive Director and Assistant Director Report

- a. Early Intervention and Monthly Service Update-Erin
- b. BSED Programs Enrollment Update-Erin
- c. Facilities Update-Erin
- d. MA Update-Erin
- e. Fall Due Process Night Participation-Kandice
- f. Recognition of Departing Board Members

There was a motion by Foley seconded by Kimball to adjourn the regular board meeting at 4:01 p.m. The motion was unanimously approved.

The next Regular meeting of the Education District Board of Directors will be on January 18, 2023 at 3:30 p.m. The minutes are not official until reviewed and approved by the Benton-Stearns Education Board.