

BENTON-STEARNES EDUCATION DISTRICT #6383
REGULAR BOARD MINUTES
Wednesday, January 19, 2022

Board Members Present: Anderson (Foley) Gallagher (Kimball),
Ebnet (Holdingford) Snoberger (Sartell/St.Stephen)
Solarz (Sauk Rapids/Rice) Wesenberg (Rocori)

Others Present: Kelvington (Rocori) Neubauer (Foley)
Ridlehoover (Sartell/St. Stephen) Widvey (Kimball)
Dohrmann and Evenson

Absent: Swenson (Holdingford), Bergstrom (Sauk Rapids/Rice)

There was a motion by Foley, seconded by Rocori to approve the agenda. The motion was unanimously approved.

There was a motion by Foley to nominate Solarz (Sauk Rapids/Rice) as Board Chair. No other board members were nominated, and acting chair declared the candidate elected.

There was a motion by Sauk Rapids/Rice to nominate Anderson (Foley) as Board Vice-Chair. No other board members were nominated, and acting chair declared the candidate elected.

There was a motion by Foley to nominate Snoberger (Sartell/St. Stephen) as Board Clerk. No other board members were nominated, and acting chair declared the candidate elected.

There was a motion by Sartell/St. Stephen to nominate Wesenberg (Rocori) as Board Treasurer. No other board members were nominated, and acting chair declared the candidate elected.

There was a motion by Sartell/St. Stephen, seconded by Kimball to approve the consent agenda. The motion was unanimously approved.

- a. Approval of December 15, 2021 Board Minutes.
- b. Payment of bills, including wire transfers, employee reimbursement through payroll and checks numbered 56965-57022.
- c. Electronic funds transfers (EFT).
- d. December 2021 Bank Reconciliation.
- e. December 2021 Budget to Actual Comparison
- f. Designation of newspaper of record: Cold Spring Record.
- g. Designation of Official Depository: Bremer Bank and Minnesota School District Liquid Asset Fund.
- h. Authorize Michelle Evenson to electronically transfer funds.
- i. Authorize the Business Office to pay invoices twice a month if the expenditures are within the approved budget guidelines.
- j. Authorize Official Signatures.
- k. Authorize Executive Director, Board Chair and Business Manager to contact legal on behalf of the education district.
- l. Set meeting dates for 2022.
- m. Approval of Board Member Compensation for 2022: compensation is set at \$100 per meetings up to 4 hours, \$150 per meeting over 4 up to 6 hours and \$200 for meetings over 6 hours.

- n. Approval of hire, James Frie, Paraprofessional, \$15.42/hr, effective December 13, 2021.
- o. Approval of hire, Tracy Scharfbillig, Temporary Occupational Therapist, MA Step 8, effective January 3, 2022 to June 30, 2022.
- p. Approval of resignation, Heather Waldorf, Paraprofessional, effective December 8, 2021.
- q. Approval of resignation, Kim Sandstrom, Secretary, effective January 31, 2022.
- r. Approval of lane change request, John Muhlenpoh, from BA Step 15 to BA Step 45, effective February 15, 2022.
- s. Approval of lane change request, Holly Spicer, from BA Step 30 to BA Step 45, effective February 15, 2022.
- t. Approval of resignation due to retirement following 30 years of service, Leo Pusateri, School Psychologist, September 30, 2022.

There was a motion by Sartell/St. Stephen, seconded by Rocori to set 2022 Board Committees and Appoint Membership for Personnel/Negotiation and Meet and Confer. Board membership for 2021 Personnel/Negotiation Committee will be: Solarz (Sauk Rapids/Rice), Gallagher (Kimball), Ebnet (Holdingford) and Superintendent representative Neubauer (Foley). Board membership for Meet & Confer Committee will be: Wesenberg (ROCORI), Snoberger (Sartell/St. Stephen) and Superintendent representative Swenson (Holdingford). The motion was unanimously approved.

There was a motion by Sartell/St. Stephen, seconded by Foley to approve the adjustments to the Substitute Teacher Procedures which increases substitute pay from \$120/day to \$130/day. The motion was unanimously approved.

There was a motion by Sartell/St. Stephen, seconded by Rocori to approve the hiring of two paraprofessionals for the Grafton Educational Program. The motion was unanimously approved.

There was a motion by Foley, seconded by Kimball to approve the hiring of an hourly Spanish Interpreter to support educational programs and services. The motion was unanimously approved.

A review of the 2020-2021 Tuition Billing Revenue Summary was presented by Michelle Evenson, Business Manager.

There was a motion by Kimball, seconded by Sartell/St. Stephen to approve the distribution of the 2020-2021 General Education Rebate of \$345,313.72 to our member districts. The motion was unanimously approved.

There was a motion by Sartell/St. Stephen, seconded by Foley to approve the 2022 Pay Equity Report. The motion was unanimously approved.

There was a motion by Sartell/St. Stephen, seconded by Rocori to approve the proposed 2021-2022 School Calendar for the Grafton School. The motion was unanimously approved.

Executive Director and Assistant Director Report

- a. Level IV Monthly Service Update-Erin
- b. Early Intervention Monthly Service Update-Erin

There was a motion by Foley, seconded by Sartell/St. Stephen to adjourn the regular board meeting at 4:06 p.m. The motion was unanimously approved.

The next Regular meeting of the Education District Board of Directors will be on February 16, 2022 at 3:30 p.m. The minutes are not official until reviewed and approved by the Benton-Stearns Education Board.