

BENTON-STEARNES EDUCATION DISTRICT #6383
REGULAR BOARD MINUTES
Wednesday, January 22, 2020

Board Members Present: Anderson (Foley) Martini Holdingford)
 Solarz (Sauk Rapids/Rice) Snoberger (Sartell/St. Stephen)
 Waldorf (Kimball) Wesenberg (Rocori)

Others Present: Neubauer (Foley) Schwiebert (Sartell/St. Stephen)
 Sinclair (Sauk Rapids/Rice) Swenson (Holdingford)
 Widvey (Kimball)
 Evenson, Jepsen and Voigt

Absent: Kelvington (Rocori)

There was a motion by Foley, seconded by Rocori to approve the agenda with addition of letters q. r. and s. to the consent agenda and letter f. in the Directors Report. The motion was unanimously approved.

There was a motion by Foley, seconded by Kimball to nominate Solarz (Sauk Raids/Rice) as Board Chair. The motion was unanimously approved.

There was a motion by Sauk Rapids/Rice, seconded by Kimball to nominate Anderson (Foley) as Board Vice-Chair. The motion was unanimously approved.

There was a motion by Rocori, seconded by Foley to nominate Waldorf (Holdingford) as Board Clerk. The motion was unanimously approved.

There was a motion by Kimball, seconded by Sauk Rapids/Rice to nominate Wesenberg (Rocori) as Board Treasurer. The motion was unanimously approved.

There was a motion by Holdingford, seconded by Rocori to approve the consent agenda. The motion was unanimously approved.

- a. Approval of December 18, 2019 Board Minutes.
- b. Payment of bills, including wire transfers, employee reimbursement through payroll and checks numbered 55572-55636.
- c. Electronic funds transfers (EFT).
- d. December 2019 Bank Reconciliation.
- e. December 2019 Budget to Actual Comparison.
- f. Designation of newspaper of record: currently we have the Cold Spring Record.
- g. Designation of Official Depository: currently we have Bremer Bank and Minnesota School District Liquid Asset Fund.
- h. Authorize Michelle Evenson to electronically transfer funds.
- i. Authorize the Business Office to pay invoices twice a month if the expenditures are within the approved budget guidelines.
- j. Authorize Official Signatures.
- k. Authorize Executive Director, Board Chair and Business Manager to contact legal on behalf of the education district.
- l. Set meeting dates for 2020.
- m. Approval of Board Member Compensation for 2020: compensation is set at \$100 per

- meetings up to 4 hours, \$150 per meeting over 4 up to 6 hours and \$200 for meetings over 6 hours.
- n. Approval of hire, Tracy Scharfbilig, Occupational Therapist, Long Call Substitute, .27 FTE, 48 days, effective 2-3-2020.
 - o. Approval of hire, Kaitlyn Brix, Paraprofessional Voyagers, .87 FTE, \$17.10/hour, effective 1-7-2020.
 - p. Approval of lane change request, Jonathan Vollen, from BA 45 to MA, effective February 1, 2020.
 - q. Approval of lane change request, Chris Brown, from BA to BA+15, effective September 1, 2019 and lane change request from BA+15 to BA+45, effective February 1, 2020.
 - r. Approval of resignation of Diane Dukowitz, Voyagers Teacher, effective January 22, 2020.
 - s. Approval of hire, Holly Leisenheimer, Voyagers Teacher, BA Step 2, effective January 2, 2020.

Board membership for the 2020 Personnel/Negotiation Committee will be: Anderson, Solarz, Swensen and Waldorf. Board Membership for the Meet & Confer Committee will be: Martini and Widvey.

A summary of the 2018-2019 Tuition Billing Revenues for Benton Stearns Education District was shared with the board.

There was a motion by Rocori, seconded by Foley to table the approval of the distribution of the 2018-2019 BSED General Education Rebate amount of \$450,588.60 to the member districts until the February board meeting. The February meeting will provide updates on facility needs for FY2021. The motion was unanimously approved.

There was a motion by Holdingford, seconded by Rocori to approve the 2019-2021 Teacher Contract. Total increase of 6.97%, salary matrix increases of 2.50% in 2019-2020 and 2.50% in 2020-2021, increase of \$500 each year in Family Health Insurance. The motion was unanimously approved.

Executive Director and Assistant Director Updates and Reports

- a. 2019 Child Count
- b. Academy Day January 20th at Rocori
- c. MDE Monitoring Update
- d. Voyagers Facility Updates-Roof and Secure Entrance Projects
- e. Behavior Analyst Services
- f. Voyagers Facility Update

There was a motion by Foley, seconded by Rocori to adjourn the regular board meeting at 4:13 p.m. The motion was unanimously approved.

The next Regular meeting of the Education District Board of Directors will be on February 19, 2020 at 3:30 p.m. The minutes are not official until reviewed and approved by the Benton-Stearns Education Board.