



Benton-Stearns Education District #6383
Regular Board Meeting Minutes
Wednesday, January 17, 2024
3:30 P.M.

Board Members Present:	Anderson (Foley)	Meier (Holdingford)
	Gallagher (Kimball)	Moehrle(Sartell-St.Stephen)
	Loidolt (Sauk Rapids-Rice)	Nierenhausen (ROCORI)
Others Present:	Lee (Sartell-St.Stephen)	Swenson (Holdingford)
	Enerson (ROCORI)	Widvey (Kimball)
	Perry (Foley)	Bergstrom (Sauk Rapids-Rice)
	Dohrmann	Noska

There was a motion by Sartell-St. Stephen, seconded by Foley to approve the agenda with the addition of item p. The motion was unanimously approved.

There was a motion by Foley to nominate Gallagher (Kimball) as Board Chair. No other board members were nominated, and the acting chair declared the candidate elected.

There was a motion by Foley to nominate Nierenhausen (ROCORI) as Board Vice-Chair. No other board members were nominated, and the acting chair declared the candidate elected.

There was a motion by ROCORI to nominate Moehrle (Sartell-St. Stephen) as Board Clerk. No other board members were nominated, and the acting chair declared the candidate elected.

There was a motion by Sartell-St. Stephen to nominate Anderson (Foley) as Board Treasurer. No other board members were nominated, and the acting chair declared the candidate elected.

There was a motion by ROCORI, seconded by Foley to approve the consent agenda with the addition of item p. The motion was unanimously approved.

- a. Approval of December 20, 2023 Board Minutes.
- b. Payment of bills, including wire transfers, employee reimbursement through payroll and checks numbered 58351-58406.
- c. Electronic funds transfers (EFT).
- d. December 2023 Budget Comparison
- e. Designation of newspaper of record: Cold Spring Record.
- f. Designation of Official Depository: Bremer Bank and Minnesota School District Liquid Asset Fund.
- g. Authorize Erin Noska to electronically transfer funds.
- h. Authorize the Business Office to pay invoices twice a month if the expenditures are within the approved budget guidelines.
- i. Authorize Official Signatures.



- j. Authorize Executive Director, Board Chair and Business Manager to contact legal on behalf of the education district.
- k. Set meeting dates for 2024.
- l. Approval of Board Member Compensation for 2024: compensation is set at \$100 per meetings up to 4 hours, \$150 per meeting over 4 up to 6 hours and \$200 for meetings over 6 hours.
- m. Approval of hire, Jesse Formanek Paraprofessional, \$20.67/hour Step 2, effective January 10, 2024.
- n. Approval of hire, Rhyan Holzer, Paraprofessional, \$20.00/hour Step 1, effective January 10, 2024.
- o. Approval of Lane Change, Aileen Zhang-MA +10 Step 4, effective February 1, 2024.
- p. Approval of Leave of Absence, Nicole Moulzolf, Special Education Teacher, December 4, 2023 through February 5, 2024.

There was a motion by Foley, seconded by Sartell-St. Stephen to set 2024 Board Committees and Appoint Membership for Personnel/Negotiation, Meet and Confer, Facilities and CEU Committees.

-Board membership for Personnel/Negotiation Committee will be: Anderson (Foley), Nierenhausen (ROCORI) and Superintendent representative Widvey (Kimball).

-Board membership for Meet & Confer Committee will be: Nierenhausen (ROCORI) and Superintendent representative Swenson (Holdingford).

-Board membership for Facilities Committee will be: Moehrle (Sartell-St. Stephen) and Superintendent representatives Widvey (Kimball) and Bergstrom (Sauk Rapids-Rice).

Board membership for CEU Committee will be: Meier (Holdingford).

The motion was unanimously approved.

Erin Noska, Business Manager, provided an update on business services provided by School Management Services.

There was a motion by Sartell-St. Stephen, seconded by Holdingford to approve the acceptance of donations from Karen Little, Casey's, and Amy Trombley. The motion was unanimously approved through roll call vote.

There was a motion by ROCORI, seconded by Foley to approve the the adoption of the proposed policies:

Policy 406-Public and Private Personnel Data

Policy 407-Employee Right to Know

Policy 412-Expense Reimbursement

Policy 417-Chemical Use and Abuse

The motion was unanimously approved.

Executive Director Updates

BSED Programs Enrollment Update-Erin

Early Intervention Monthly Service Update-Erin

BSED101 Presentation for New Board Members-Erin

There was a motion by Foley, seconded by Sartell-St. Stephen to adjourn the meeting at 3:50. The motion was unanimously approved.

The next regular meeting of the Benton-Stearns Board will be February 21, 2024 at 3:30 p.m. The minutes are not official until reviewed and approved.